



NEW AND IMPROVED CERTIFIED APARTMENT MANAGER



CAM—Certified Apartment Manager



March 22, 27, 29, & April 3, 10, 12, 17, 19, 24, 2007

The on-site manager is a vital link between apartment residents and the community's owners and investors. The CAM designation program will increase your professionalism and enhance your career. Improve your skills in management, marketing, law and finance while developing a personal network of multifamily professionals. In order to become designated, all classes must be completed in a 1-year time period. Tests are administered after each class and a community analysis project will be presented after completion of all class work. Topics to be covered are:

- Management of Residential Issues (March 22)
- Legal Responsibilities (March 27)
- Fair Housing (March 29)
- Human Resource Management (April 3)
- Marketing (April 10)
- Risk Management (April 12)
- Financial Management (April 17)
- Property Maintenance (April 19)
- Community Analysis (April 24)
- Cost for course and designation is \$690 for Members (\$1,035 for Non-members).



Location: DMAA Training Center in Bingham Farms.

CAS — Certified Apartment Supplier



Runs concurrently with the CAM Program. Candidates must complete 4 modules. Specific dates of individual modules will be determined.

Suppliers are important liaisons to the multifamily housing industry. This course is designed as an opportunity for Suppliers to hear the everyday challenges faced by the Apartment Manager customer. The course is ideal for new salespeople as well as veterans of the industry. Benefits of completing this course are being listed as an NAA designate, annual subscription to UNITS magazine, discounted prices for industry products, designation certificate, pin and wallet card. Required modules are:

Cost is \$399 for Members (\$599 for Non-members). **Location: DMAA Training Center in Bingham Farms**

Required Courses for CAS:

- Marketing
- Risk Management
- Financial Management
- One additional elective course taken from the 9 CAM Modules

Fax to 248-594-9804 or e-mail attendees names to info@dmaa.net or Call 248-594-9803

Company/Property Name _____ Management Company (if applicable) _____

Street Address, City, State, Zip _____

Phone _____ Fax _____ E-mail address _____

Please check appropriate Designation:

- CAM (Managers)
- CAS (Vendors/Suppliers)

Please List Individual Names of those attending:

Make payment to: "DMAA" and mail 30700 Telegraph Rd., Suite 2665, Bingham Farms, MI 48025

Please reference: CAM/CAS. Pre-payment is required.

Enclosed payment: Check # _____ Amount \$ _____ Are you a DMAA Member? _____

Register and Pay Online!!