



National Apartment Association Designation

# Certified Apartment Property Supervisor (CAPS)

The Certified Apartment Supervisor (CAPS) curriculum was developed by the National Apartment Association to provide basic skills training for multi-site supervisors, or managers aspiring to multi-site supervision. The programs are designed to provide the foundation of sound supervisory management.

**Date:** May 3, 10, 17, 24, 29, 31 and  
June 7, 2007  
**Time:** 9:00 a.m.— 5:00 p.m.  
**Location:** DMAA Training Center  
30700 Telegraph Rd., Suite 2665  
Bingham Farms, MI 48025  
**Cost:** \$755 / Members and \$1135 Non-Members

The Eight Programs,  
Totaling 50 hours, include:

- Human Resource Management
- Financial Management
- Legal Responsibilities
- Property Evaluation, Acquisition and Renovation
- Property Maintenance
- Marketing
- Risk Management
- Adding Value with Technology

*“CAPS helped me when I became a supervisor... It furthered my knowledge and brought me to a new level in my abilities and skills,” Debbie Wehrneier, CPM, CAPS, CAM and 2002 Paragon Award Winner*

Fax to 248-594-9804 or e-mail attendees names to [info@dmaa.net](mailto:info@dmaa.net) or Call 248-594-9803

**Please Register by May 1st, 2007**

Company/Property Name \_\_\_\_\_ Management Company (if applicable) \_\_\_\_\_

Street Address, City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

e-mail address \_\_\_\_\_

*Please list individual names of those attending:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Enclosed payment: Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_ Are you a DMAA Member? \_\_\_\_\_

Make payment to “DMAA” and mail to 30700 Telegraph Rd., Suite 2665, Bingham Farms, MI 48025

*Please Reference: CAPS*

**Click here to register online!**