



The Detroit Metropolitan Apartment Association Presents...
2009 Property Management Series



Team Building

Topics covered in this session are:

- What is Team Building?
- What is a leader?
- How to communicate with your staff
- Setting measurable goals
- Planning and executing
- Delegate and follow up
- Knowing when you are there
- Defining & Utilizing the strengths of your team

Instructor: Debbie Oaks,
Village Green Companies

Date: Tuesday, April 28, 2009

Time: 9:00 am to 1:00 pm

Location: DMAA Training Office
30700 Telegraph Road, Suite 2665
Bingham Farms, MI 48025

Cost: \$59 Members/ \$89 Non-Members

Debbie Oaks,
Village Green Companies

Debbie Oaks has been a property management professional since 2002. Debbie began her property management career with Village Green as a Manager of Training. In 2005, Debbie was promoted to the Director of Training and Associate Development. Debbie oversees the University of Village Green and manages over 50+ in-person, video and web classes. She is a faculty member of the National Apartment Association Education Institute (NAAEI) and has served on the DMAA's Education Committee since 2008.

Please RSVP by Friday, April 24, 2009

E-mail to info@dmaa.net or fax to 248-594-9804 or register online at www.dmaa.net

No Shows will be billed

Company/Community

Address

City

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E-mail

Name of Attendees

Make checks payable to "DMAA" 30700 Telegraph Road, Suite 2665, Bingham Farms, MI 48025
Reference "Team Building"

